

**CSIR-CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION  
SECTOR 30-C, CHANDIGARH**

No. CSIO/Cttee/Gen/2018

January 4, 2019

**OFFICE MEMORANDUM**

**Subject : Constitution of Safety Committee - reg.**

In supersession of OM dated 29.10.2013, Director CSIR-CSIO has been pleased to constitute the Safety Committee consisting of following officers in CSIR-CSIO :

- |    |  |          |
|----|--|----------|
| 1. | Shri Dinesh Pankaj, Principal Scientist  | Chairman |
| 2. | Dr. Inderpreet Kaur, Sr. Scientist       | Member   |
| 3. | Shri Narinder Singh, Vice Principal ISTC | Member   |
| 4. | Shri Madan Sharma, S.E. (Civil)          | Member   |
| 5. | Administrative Officer                   | Member   |
| 6. | Finance & Accounts Officer               | Member   |
| 7. | Security Officer                         | Member   |
| 8. | Shri Varun Dhiman, Laboratory Supervisor | Member   |
| 9. | Shri V.K.Gupta, Sr. S.E. (Electrical)    | Convener |

**Objectives and Targets of the Safety Committee**

- (a) Power consumption reduction, 1 - 2% every year or 4 - 6% in 3 years
- (b) Water consumption reduction, 1 - 2% every year or 4 - 6% in 3 years
- (c) Ensure personal protection equipment usage in the identified work zone areas
- (d) Achieve safety training coverage to 20% of total manpower in a year
- (e) Minimize accidents / incidents

**Activities of the Committee**

- (a) Providing an overall objective analysis of the field safety activities.
- (b) Perform periodic sites inspections involving the site safety committee members.
- (c) Keeping the injury and accident record.
- (d) Keeping the Safety Inspection Report

Hindi version will follow.

  
(Suresh Kumar)  
Section Officer

**Copy to :**

- 1. PS to Director - for information please.
- 2. Chairman & all members of the Committee
- 3. Head MIS - with the request to upload on CSIO intranet for information of all staff members.
- 4. All Notice Boards