

**CSIR-CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION**

(Council of Scientific & Industrial Research)

**Sector-30-C, Chandigarh-160 030**

**Online Interview for the position of Part Time Teacher (Hindi / English)**

**Advt. No. 01 /2022**

Candidates who fulfill the under-mentioned criteria of age, educational qualifications, and experience etc. may fill the proforma form by downloading through 'Recruitment' link on CSIR-CSIO website [www.csio.res.in](http://www.csio.res.in) and send the scanned proforma after filling & scanned self attested documents to the mail provided below on or before last date i.e. 20/01/2022.

Post No.	Name & Nos. of Post	Maximum Age (As on last date ie 20/01/2022)	Stipend (Per Month) [Consolidated]	Educational Qualification	Desirable	Tenure
01	Part time English Teacher (01 post)	Not exceeding 58 years	Rs. 12,000/-	MA (English)	Two years experience in administrative work/teaching, knowledge of Technical terminology and working knowledge of computer.	For a period of one year from the date of joining, extendable for two more year on the basis of satisfactory performance of the candidate.
02	Part time Hindi Teacher (01 post)	Not exceeding 58 years	Rs. 12,000/-	MA ( Hindi )		

**General Conditions:-**

**Note: a) - Kindly fill the proforma and attach scanned copies of required documents and send to the given e-mail address [principalstc@csio.res.in](mailto:principalstc@csio.res.in)**  
Note : b)- No hard copies of applications should be sent to this Office. Engagement will be purely on contract/temporary basis. The exact date and time for holding online/virtual interviews (through online link) of the shortlisted candidates (Screening result will be displayed on website) will be intimated on our website/intimated through e-mail in due course.

1. The Part Time Teachers are required to teach the subject (English/ Hindi) including communication skills & technical terminology to the CSIO-ISTC students and performing any other official duties assigned by Principal, ISTC from time to time for half day (F.N./ A.N.) from Monday to Friday at Indo-Swiss Training Centre (ISTC), CSIR-CSIO, Sector-30 C, Chandigarh.
2. No TA/DA is payable for appearing in the interview.
3. Candidate should possess the required educational qualification as on last date ie 20.01.2022. Result awaited candidates are not eligible.

4. In case a large number of candidates apply, the candidates will be shortlisted for interview by a duly constituted Screening/Selection Committee. Only the short-listed candidates would be interviewed by Selection Committee. The Panel so prepared will be utilized for engagement as Part time teachers as and when requirement occurs.
5. The Part Time English/Hjindi Teacher will teach English/Hindi Language to all the students of Indo Swiss Training Centre (ISTC) who are doing diploma courses.
6. The engagement as Part Time English/Hindi Teacher is purely on temporary basis; therefore, it would not confer any right/claim, implicit or explicit, for your consideration for regularization/ absorption against any post of CSIR-CSIO/CSIR.
7. The Part Time English/Hindi Teacher will not be allowed to discontinue his/her engagement without seeking prior approval of the Director, CSIR-CSIO. In case he/she wishes to discontinue the engagement prior to completion of his/her tenure, he/she must submit one month's prior notice indicating specific reasons for not continuing or deposit one month's emoluments/stipend in lieu of the notice period. The engagement shall cease from the date stipulated by the Director while accepting the resignation. He/She may be discontinued from their duties by giving one month's consolidated amount in lieu thereof without assigning any reason and will have no right against CSIR in any circumstances. He/She will have to submit the prescribed No Demand Certificate (NDC) at the time of relieving on completion of tenure/resignation duly cleared from all concerned.
8. The Part Time English/Hindi Teacher will have to deposit an amount equivalent to Fifteen Day's stipend as a Security Deposit (Refundable) with the Cashier, CSIR-CSIO, at the time of joining.
9. The payment of remuneration will be made on **prorata monthly basis**.
10. The Part Time English/Hindi Teacher has been allowed 12 days leave in a year. He/She may be allowed to avail one leave on completion of each month of service. However, leave not exceeding 3 days at a time can be availed. On completion of tenure, the credit of leave, if any, shall lapse.
11. Any matter not specifically stated herein shall be decided by the Director, CSIR-CSIO whose decision shall be final and binding.
12. . Interim inquiry will not be entertained. Bringing in any influence whatsoever will be treated as a disqualification.

**Administrative Officer**